



## REQUIRED SUPPORTING MATERIALS AND ADDITIONAL INFORMATION

*Janice Hollmann Grant*

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### Supporting Material

Include the land trust information requested on the application and provide the supporting materials listed below.

- ✓ A current list of names, addresses, and email addresses of board members (including officers).
- ✓ A current budget for your land trust.
- ✓ An annual report, if available.
- ✓ A copy of your land trust's tax-exempt status determination letter from the IRS, or other indication that you are a "qualified organization" under Section 170(h)(3) of the IRS Code. (If you have already provided this as part of a previous Hollmann application, you don't need to send it again, just indicate the year this information was provided.)
- ✓ A copy of a current signed Cooperative Agreement with MET, dated on or after November 1, 2010 (disregard if you've previously provided this).
- ✓ If your land trust has previously received a Janice Hollmann Grant, please include the "Additional Information Required From Previous Recipients," as detailed below.

### Additional Information Required From Previous Recipients

For those land trusts which have previously received Hollmann Grants and are applying for a new grant, please provide the following information on a separate sheet. Grant applications received without this information will be considered incomplete.

1. How many Hollmann grants have you received, and for what amounts (cumulative)?
2. What accomplishments have resulted from your land trust's use of previous Hollmann grants? *(Note: Identify accomplishments that can be attributed to the expenditure of grant funds. Do not simply include a summary of the past year's activities.)*
3. How many acres has your land trust permanently protected (cumulative)?
  - This data may include: land owned in fee by the land trust, easements held by the land trust, fee interests acquired and transferred to a public agency, and "other", including (by way of example): negative covenants, easements transferred to a public agency, and assists. Assists refer to transactions in which the land trust did not acquire a legal interest in the property, but played an essential role in making

the transaction happen, such as actively helping a farmland owner apply to sell an agricultural easement to MALPF. Please report “assist” acreage separately, and note the land trust’s role.

4. Document your land trust’s outreach efforts in support of your program, including promoting land protection, stewardship, volunteer and community engagement, etc. (since your receipt of the previous Hollmann Grant).